

Group Visit Guidelines Schools, Colleges and Universities

Thank you for visiting The Hepworth Wakefield with your group. We encourage everyone to explore, draw, look, think and create in the gallery. To ensure everyone has an enjoyable experience and to help protect the artwork, we ask you to follow our guidelines below.

Groups are welcome to:

- Sit on the floor to spend time looking and drawing
- Discuss ideas
- Ask our Visitor Experience Team questions

Please respect other visitors and ensure your group does not:

- Touch the artworks or plinths (the boxes artwork sometimes sit on)
- Run or shout in the galleries
- Step or lean over barriers
- Eat or drink in the galleries

Please don't worry if you are not sure what you can and cannot do in the gallery, our Visitor Experience Team are happy to help, please feel free to ask.

Garden – Our garden is a great space to continue your groups' learning by exploring the sculptures, plants and landscape outside. **To protect the plants please do not:**

- Touch the plants
- Step in the planting or beds

Photography – Photography, without flash, is allowed in all of the exhibitions.

Photography is not permitted of children and vulnerable adults who are not in your group.

Materials – We encourage you to draw and create in the galleries using pencils, paper and sketchbooks (A3 or smaller).

To protect the artworks we **do not allow** wet materials and sharp tools such as pens, paints, oil pastels and scissors.

Maximum group size – We can accommodate 60 students per group. We ask larger groups to stagger entry by 15 minutes.

Students that are KS4 and below **must be supervised** by school staff at all times.

Fire alarm – All visitors will be directed to a fire exit and external assembly point by The Hepworth Wakefield staff. Once evacuated you must follow the guidance of our staff.

To acknowledge that you have read our guidelines, please complete below.

No. of students:

No. of staff/adults:

School/ College/ HEI:

Signed:

Date:

Internal use only

School figures inputted to Spektrix ☐

Initials of staff who inputted: